



**Board of Director's
Full Board Meeting
Monday, April 3, 2017
3:00 pm to 5:00 pm
Workforce Connection, Inc. Offices
2615 East Avenue South—Admin Suite Conference Room
La Crosse, WI 54601**

Agenda Item	Pages	Action
I. CALL TO ORDER (3:00 p.m. to 3:05 p.m.)		
A. Announcement and Introduction		
B. Approve January 30, 2017 Meeting Minutes	1-2	X
II. OPERATIONAL STEWARDSHIP		
A. Introduction of WDB Chairperson (Pending) (3:05 p.m. to 3:15 p.m.)		
B. Review and Approve (3:15 p.m. to 3:35 p.m.)	3-38	X
1. Executive Director's Report		
2. February, 2017 Financial Statements		
3. Program's Report		
III. STRATEGIC FOCUS (3:35 p.m. to 4:55 p.m.)		
A. Annual overview of organization		
1. Mission Backers	under separate cover	
2. ALICE population	under separate cover	
B. Approve Strategic Direction		X
V. ADJOURNMENT (4:55 p.m. to 5:00 p.m.)		
A. Unfinished Business		
B. New Business		
C. Confirm Next Meeting Date—May 22, 2017		

OFFICERS AND MEMBERS

Anna Boland, Ingersoll-Rand	Chairperson
David Ring, Kwik Trip	Vice Chairperson
Kevin Zagrodnick, River Bank	Treasurer
Kurt Bear, Mid City Steel	Director
Angela Menezes, Logistics Health, Inc.	Director
Doug Billings, Empire	Director
Anne Hlavacka, UW – La Crosse	Director
Karen Long, Organic Valley/CROPP Cooperative	Director
Tim Vondrasek, Norwinn Company	Director
Neil Kamrowski, International Assoc. of Machinists and Aerospace Workers	Director
Dimitar Dzikov, Coulee Bank	Director

2016-2017 BOARD SCHEDULE

Monday, August 22, 2016	2:00 p.m.	Oversight Committee (Billings/Kamrowski/Zagrodnick/Bear)
Monday, August 29, 2016	2:00 p.m.	Executive Committee (Boland/Ring/Zagrodnick)
Monday, August 29, 2016	3:00 p.m.	Full Board
Monday, October 24, 2016	3:00 p.m.	Annual Meeting
Monday, January 30, 2017	3:00 p.m.	Full Board
Monday, April 3, 2017	3:00 p.m.	Full Board—Strategic Focus
Monday, May 22, 2017	1:00 p.m.	Personnel & Compensation (Hlavacka/Long/Menezes/Vondrasek)
Monday, May 22, 2017	3:00 p.m.	Full Board
Monday, June 26, 2017	3:00 p.m.	Full Board

Board and committee meetings are held the 4TH Monday of the meeting month, unless otherwise noted (). Board committee meetings will be held at 2:00pm in the Workforce Connections, Inc. offices, and regular Board meetings will be held at 3:00pm in the Workforce Connections, Inc. offices.*

Workforce Connections, Inc.
Board of Directors
Business Meeting
Monday, January 30, 2017

Attendance Page 2

I. CALL TO ORDER

A. Announcement and Introductions

Ms. Boland, Chair, called the meeting to order at 3:05 p.m. with a quorum present.

B. Additions to Agenda

None.

C. Meeting Minutes

Motion made by (Ring/Zagrodnick) to approve October 24, 2016 Meeting Minutes. Motion carried unanimously.

II. BOARD BUSINESS

A. Board Strategy

1. Ms. Boland reported no updates on the meeting with the Workforce Development Board at this time. Discussion ensued.

2. Ms. Pierce reported on WDB and LEO meetings. It appears that the WDB will go out for fiscal agency bid. No WDB staffing progression plan announced.

B. Executive Directors Report

1. December Financial Reports were reviewed. Motion made by (Bear/Vondrasek) to approve the December Financial Reports. Motion carried unanimously.

2. 2015-16 Audit Report was reviewed. Audit results showed no-findings. Motion made by (Zagrodnick/Long) to approve the 2015-16 Audit Report. Motion carried unanimously.

3. Midyear staff incentives were approved electronically and issued in December. Verbal confirmation of mid-year staff incentives was discussed. Motion made by (Ring/Bear) to approve the midyear staff incentives. Motion carried unanimously.

4. State Bank Line of Credit details were reviewed. Ms. Pierce is authorized to work with Mr. Zagrodnick to coordinate the payment of the Line of Credit and withdraw the funds in the Certificate of Deposit. Motion made by (Hlavacka/Bear) to authorize Ms. Pierce to withdraw the funds in the CD. Motion carried unanimously.

5. Executive Director's report was reviewed. Motion made by (Long/Zagrodnick) to approve the Executive Director's report. Motion carried unanimously.

III. CLOSED SESSION

Motion made by Hlavacka/Vondrasek to move into Closed Session at 4:30 pm. Motion carried unanimously. Discussed employee evaluation. Motion made Hlavacka/Vondrasek to move into open session at 4:55 p.m.

IV. OPEN SESSION

The Board reconvene into open session at 4:55 pm. No action taken.

V. ADJOURNMENT

Motion made to adjourn the meeting by Ring/Vondrasek was carried unanimously. Business Meeting adjourned at 5:00 p.m.

Respectively Submitted,

Ann Boland,
Chair

ATTENDANCE

<u>PRESENT</u>	<u>OTHERS PRESENT</u>
Anna Boland, Ingersoll Rand	Teresa Pierce, WCI
Dave Ring, Kwik Trip	Kenda Fluegge, WCI
Kevin Zagrodnick, River Bank	
Kurt Bear, Mid City Steel	
Doug Billings, Empire	
Anne Hlavacka, UW- La Crosse	
Tim Vondrasek, Norwinn Company	
Karen Long, Organic Valley	