



**Board of Directors  
Special Meeting  
Wednesday, December 13, 2023  
Franciscan Sisters  
912 Market Street  
La Crosse, WI 54601  
10:00 a.m.**

Agenda Item	Page
<b>I. CALL TO ORDER</b>	
A. APPROVE Additions to the Agenda	
B. APPROVE Meeting Minutes	
i. Approve September 18, 2023 Meeting Minutes	3-4
<b>II. CLOSED SESSION</b> <i>In accordance with Section 1, Subchapter IV of Chapter 19.85 (1) (c) of the State Statute on open meetings, the Committee will enter into closed session to discuss personnel related topics.</i>	
A. Make motion to go into closed session	
B. Review and Discuss Staff Information	Under Separate Cover
C. Determine Next Steps	
D. Make Motion to Come Out of Closed Session	
<b>III. OPEN SESSION</b>	
A. Report any identified general action steps to the general public for the record	
<b>IV. CONCLUSION</b>	
A. Unfinished Business	
B. New Business	
C. Chairperson’s Final Comments	
<b>V. ADJOURNMENT</b>	

**OFFICERS AND MEMBERS**

Doug Billings—Gerrard-Hoeschler Realtors	Past Chairperson
Heather Gerken—The Insurance Center	Chair
Deb Scoville—Franciscan Sisters	Vice Chair
Dimitar Dzikov—Coverra	Treasurer
Bradey Schleis—Organic Valley/CROPP Cooperative	Director
Matt Bainter—Inland Packaging	Director
Mark Wemette—Traditional Trades	Director
Lyn Pletta—Great Lakes Cheese	Director
Tou Yang—The Watkins Company	Director
Carolyn Colleen—Fierce Foundation	Director
Mary Rohrer--ORC	Director

**2023-2024 MEETING SCHEDULE**

<b>Date</b>	<b>Time</b>	<b>Meeting</b>
Monday, September 11, 2023	1:00 p.m.	Oversight Committee (Billings/Bainter/Wemette/Yang)
Monday, September 18, 2023	3:00 p.m.	Full Board Meeting
Monday, October 23, 2023	11:00 am	Annual Meeting
Wednesday, Dec 13, 2023	10:00 am	Special Meeting
Monday, January 29, 2024	3:00 p.m.	Full Board Meeting
Monday, March 25, 2024	3:00 p.m.	Full Board Meeting
Monday, May 13, 2024	1:00 p.m.	Personnel & Comp (Schleis/Scoville/Pletta/Colleen/Dzikov)
Monday, May 20, 2024	3:00 p.m.	Full Board Meeting
Monday, June 24, 2024	3:00 p.m.	Full Board Meeting

**Board of Directors**  
**Full Board Meeting**  
**Monday, September 18, 2023**  
**3:00 p.m. – 4:30 p.m.**

<b>I.</b>	<b>CALL TO ORDER</b>	<b>(3:00 pm to 3:15 pm)</b>	
	<b>A. Welcome and Announcements</b>		
	<i>Ms. Gerken called the meeting to order at 3:04pm a quorum was present.</i>		
	<b>B. Approve June 26, 2023, Meeting Minutes</b>	<b>Pages 3-4</b>	<b>X</b>
	<i>Motion made (Goins/Pletta) to accept the June 26, 2023, meeting minutes as presented. Motion carried unanimously.</i>		
<b>II.</b>	<b>OVERSIGHT COMMITTEE REPORT OUT</b>	<b>(3:05 p.m. to 3:30 p.m.)</b>	
	<b>A. Review and Approve Recommendations</b>		
	<i>Ms. Pierce presented a review of the Oversight Committee Recommendations. Discussion held.</i>		
	1. Summary Changes of Financial Manual	Page 5	X
	<i>Ms. Pierce presented the summary changes to the Financial Manual. Discussion held.</i>		
	2. Approve Financial Manual Updates	Under Separate Cover	X
	<i>Ms. Pierce outlined changes to Financial Manual. Discussion held.</i>		
	3. Approve 2023-24 Continuous Improvement Plan	Pages 6-13	X
	<i>Ms. Pierce presented the 2023-24 Continuous Improvement Plan. Discussion held.</i>		
	4. Accept 2022-23 Continuous Improvement Report	Under Separate Cover	X
	<i>Ms. Pierce presented the 2022-23 Continuous Improvement Report. Discussion held.</i>		
	5. Accept 2022-23 Insurance Summary	Pages 14-15	X
	<i>Ms. Pierce presented the Insurance Summary. Discussion held.</i>		
	<i>Motion made (Goins/Schleis) to accept and approve the recommendations of the Oversight Committee. Motion carried unanimously.</i>		
<b>III.</b>	<b>REPORTS</b>	<b>3:30 p.m. to 4:00 p.m.</b>	
	<b>A. Accept Executive Director Report &amp; Connections</b>		
	<i>Ms. Pierce presented the Executive Director Report with Connections Report. Discussion held.</i>		X
	<b>B. Accept Financial Status Report - Updated July, 2023</b>		
	<i>Ms. Pierce presented the Financial Status Report. Discussion held.</i>		X
	<i>Motion made (Goins/Pletta) to accept the Executive Director Report with Connections Report and the Financial Status Reports as presented. Motion carried unanimously.</i>		
<b>V.</b>	<b>INITIATIVES</b>	<b>(4:00 p.m. to 4:30 p.m.)</b>	
	<b>A. Discuss Annual Meeting Planning</b>		
	<i>Ms. Pierce presented an update on the Annual Meeting plans.</i>		
	<b>B. New Board Member</b>		

Thanks to Nick Goins for his service to the Board of Directors! Ms. Pierce presented on the expectations of a board member. Please make recommendations to Ms. Pierce.

<b>C. Location for the January 2024 Meeting</b>		
<i>Discussion held regarding the January 2024 Meeting; the expectation is that it will be in-person. Location TBD.</i>		
<b>VI.</b>	<b>ADJOURNMENT</b>	<b>(4:30 p.m. to 5:00 p.m.)</b>
	A. Unfinished Business	
	<i>None.</i>	
	B. New Business	
	<i>None.</i>	
	C. Confirm Next Meeting Date — October 23, 2023 Annual Meeting	
<i>The meeting was adjourned at 4:30 p.m.</i>		

Respectfully Submitted,  
Heather Gerken, Chair

**Attendance**

<u>PRESENT</u> Heather Gerken—The Insurance Center Tou Yang—Watkins Bradey Schleis—Organic Valley/CROPP Cooperative Nick Goins—Mid City Steel, Inc. Deb Scoville—Franciscan Sisters Lyn Pletta—Great Lakes Cheese	<u>OTHERS PRESENT</u> Teresa Pierce, WCI Wanda Palmer, WCI Gina Brown, WCI Patricia Sobyte, WCI	<u>NOT PRESENT</u> Doug Billings—Gerrard-Hoeschler Realtors Mark Wemette Dimitar Dzikov—Coulee Bank Carolyn Colleen—Fierce Foundation Matt Bainter—Inland Packaging
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