



**Board of Directors  
Business Meeting**

**Monday, November 2, 2015  
11:00 a.m. – 12:00 p.m.**

**Marsh View Room at Myrick Park Center  
789 Myrick Park Dr.  
La Crosse, WI 54601  
608-789-8690**

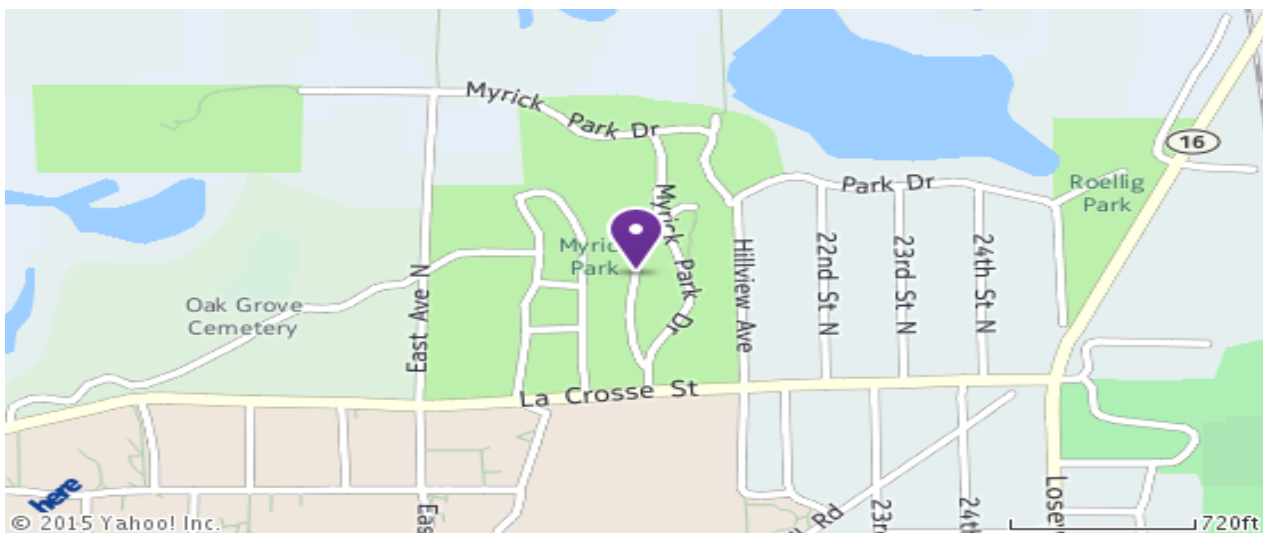
<b>Agenda Item</b>	<b>Pages</b>	<b>Action</b>
<b>I. BUSINESS MEETING (11:00 a.m. to 12:00 p.m.)</b>		
A. Announcement and Introductions		
B. Additions to Agenda		
C. Meeting Minutes		
1. Approve August 17, 2015 Meeting Minutes	Pages 1-3	x
<b>II. ORGANIZATIONAL FIDUCIARY RESPONSIBILITY</b>		
A. Executive Director's Report		
1. 2015-2016 Organizational Budget	Pages 4-7	x
2. September 2015 Financials	Pages 8-18	x
3. Administration/Executive/Operations Update	Pages 19-23	x
4. Grant and Contract Report	Pages 24-25	x
5. September 2015 Programs Report	Pages 26-31	x
<b>III. CONCLUSION</b>		
A. Unfinished Business		
B. New Business		
<b>IV. Adjourn to Buffet (12:00 p.m.)</b>		

## IMPORTANT MEETING INFORMATION

For quorum purposes, please RSVP your attendance to Joanne Clare at  
(608) 789-5601 or [clarej@workforceconnections.org](mailto:clarej@workforceconnections.org).

<b>Officers</b>	Anna Boland, <i>Ingersoll-Rand</i>	Chairperson
	David Ring, <i>Kwik Trip</i>	Vice Chairperson
<b>and</b>	Kevin Zagrodnick, <i>River Bank</i>	Secretary/Treasurer
	Kurt Bear, <i>Mid City Steel</i>	Director
<b>Members</b>	Doug Billings, <i>Empire Screen Printing</i>	Director
	Marty Gaul, <i>IAMAW District Lodge 66</i>	Director
	Angela Menezes, <i>Logistics Health, Inc.</i>	Director
	Anne Hlavacka, <i>UW – La Croose</i>	Director
	Karen Long, <i>Organic Valley/CROPP Cooperative</i>	Director
	Tim Vondrasek, <i>Norwinn Company</i>	Director
<b>2015-16</b>	August 17, 2015—WCI Oversight Committee (Gaul/Zagrodnick/Menezes)	
	August 17, 2015—Regular Board Meeting (ALL)	
<b>Meeting</b>	November 2, 2015—Annual Meeting (ALL)	
	January 18, 2016—Regular Board Meeting (ALL)	
<b>Schedule</b>	March 21, 2016—Strategic Development Committee (Bear/Boland/Ring/Long)	
	March 21, 2016—Regular Board Meeting (ALL)	
	May 16, 2016—Personnel and Compensation Committee (Zagrodnick/Menezes/Hlavacka/Vondrasek)	
	May 16, 2016—Regular Board Meeting (ALL)	

Board and committee meetings are held the 3<sup>rd</sup> Monday of the meeting month, unless otherwise noted (\*). Board committee meetings will be held at 2:00pm in the Workforce Connections, Inc. offices, and regular Board meetings will be held at 3:00pm in the Workforce Connections, Inc. offices.



**Workforce Connections, Inc.**  
**BOARD OF DIRECTORS**  
**MINUTES OF MEETING**  
**Monday, August 17, 2015**

ATTENDANCE – Page 3

**I. CONSENT ITEMS**

**A. Call to Order and Introductions**

Chair Boland called the meeting to order at 3:07 p.m. A quorum was present.

**B. Additions or Deletions to Agenda**

Mr. Bear requested a discussion on the cash management system.

**II. BOARD BUSINESS**

**A. Meeting Minutes of June 1, 2015**

Motion made (Zagrodnick/Ring) to approve the June 1, 2015 meeting minutes.

Motion carried unanimously.

**B. WIOA RFP Contract Status**

Anna Boland provided an overview of the status of the WIOA proposal. The summary included that the WDB's rejection of our proposal was based on lack of innovation. The WDB stated that they are willing to work with WCI on an additional innovative approach for the interim and possibly offer a potential contract extension. The Board discussed that a short-term extension may not be in the best interest of WCI staff. Ms. Pierce announced that one staff has already submitted her resignation. Discussion ensued. Agree to pend any decision until after a formal recommendation had been made by the WDB.

**C. Additions**

Kurt Bear updated the members on the conversation regarding cash flow. Kurt explained the system we currently had, and encouraged a meeting on site at Mid City to review other case management strategies. Ms. Pierce outlined that cash management would always be something that WCI fiscal staff would need to watch closely. Staff will look at other options including possible financial modules and software packages.

**D. Fiscal**

May and June financials reviewed.

Ms. Pierce discussed Auditor recommendations of removing old business from the books to clear off the books and close out the 2014-2015 fiscal year.

Ms. Pierce announced that the Title V group may be moving their office space to the corporate suite for a reduction in office rental expense.

The W2 program manager is looking for extensions to other counties. The state is not ready for this expansion but could be a future possibility.

Motion made (Zagrodnick/Bear) to approve fiscal plans. Motion carried unanimously.

**E. Grants, Contracts & Programs Reports**

Ms. Pierce announced that there is one (1) grant with the DOJ pending approval and three (3) grants in development. A report showing grants in progress will be submitted for future Board meetings.

Ms. Pierce reported that FSET program numbers are low due to participants either finding employment on their own or opting out of full term program benefits. Discussion ensued. Related to W-2, performance numbers were reviewed, and WCI is losing program dollars on the individuals that don't stay in the program for the full-term. Incentives are used, but are not always an effective methods of keeping participants on the case load long enough to secure their performance dollars. Ring asked if a legislative correction be could be made to accommodate for the labor market not needing to be enrolled in these services for so long a time frame. Discussion ensued.

Motion made (Ring/Bear) to approve grants, contracts and programs reports. Motion carried unanimously.

**F. New Board Member Applications**

Ms. Pierce noted that 2 applications have been submitted for open board member positions. Applicants include Ann Hlavacka and Tim Vondrasek. A third individual, Karen Long, has verbally expressed interest in obtaining a position on the WCI board.

Motion made (Zagrodnick/Bear) to approve new Board member applications. Motion carried unanimously.

**III. ADJOURN**

Motion made (Zagrodnick/Bear) to adjourn. Motion carried unanimously.  
Meeting adjourned at 4:49 p.m.

Respectfully submitted,

Anna Boland  
Chair

**ATTENDANCE**

<p><u>PRESENT</u> Kurt Bear, Mid-City Steel Anna Boland, Computer Sciences Corp Kevin Zagrodnick, River Bank David Ring, Kwik Trip</p>	<p><u>OTHERS PRESENT</u> Teresa Pierce, Workforce Connections, Inc. Kenda Fluegge, Workforce Connections, Inc.</p>
--	--

EXCUSED

Angela Menezes, LHI

Doug Billings, Empire Screen Printing

Martin Gaul, District Lodge 66, IAMAW