

**Board of Directors  
Full Board Meeting  
Monday, October 24, 2016  
11:00 am – Noon  
Workforce Connection, Inc. Offices  
2615 East Avenue South—Upper Level Conference Room  
La Crosse, WI 54601**

Agenda Item	Pages	Action
<b>I. CALL TO ORDER (11:00 to 11:05)</b>		
A. Announcement and Introduction		
B. Additions to Agenda		
C. Meeting Minutes		
1. Approve August 29, 2016 Meeting Minutes	Pages 1-2	x
<b>II. ORGANIZATIONAL STEWARDSHIP (11:00 to 11:55)</b>		
A. Executive Director Report		
1. Review and Approve Offer on Connections House	Pages 3-14	x
2. Review and Approve W-2 Contract Options	Pages 15	x
3. Approve Executive Director's Report	Pages 16-23	x
B. Financial Report		
1. Review and Approve September, 2016 Financials	Under Separate Cover	x
2. Review and Approve 2016-2017 Budget	Under Separate Cover	x
3. Review and Approve Draft Audit	Pages 24-51	x
<b>III. CONCLUSION (11:55 to Noon)</b>		
D. Unfinished Business		
E. New Business		
F. Confirm Next Meeting Date		
<b>IV. ADJOURNMENT (Noon)</b>		
G. Adjourn to Lunch		

## BOARD MEMBERS

Anna Boland, Ingersoll-Rand	Chairperson
David Ring, Kwik Trip	Vice Chairperson
Kevin Zagrodnick, River Bank	Treasurer
Kurt Bear, Mid City Steel	Director
Angela Menezes, Logistics Health, Inc.	Director
Doug Billings, Empire	Director
Anne Hlavacka, UW – La Crosse	Director
Karen Long, Organic Valley/CROPP Cooperative	Director
Tim Vondrasek, Norwinn Company	Director
Neil Kamrowski, International Assoc. of Machinists and Aerospace Workers	Director
Dimitar Dzikov, Coulee Bank	Director

## 2016-2017 MEETING SCHEDULE

Monday, August 22, 2016	2:00 p.m.	Oversight Committee (Billings/Kamrowski/Zagrodnick/Bear)
Monday, August 29, 2016	2:00 p.m.	Executive Committee (Boland/Ring/Zagrodnick)
Monday, August 29, 2016	3:00 p.m.	Full Board
Monday, October 24, 2016	3:00 p.m.	Annual Meeting
Monday, January 30, 2017	3:00 p.m.	Full Board
Monday, March 27, 2017	3:00 p.m.	Full Board—Strategic Focus
Monday, May 22, 2017	1:00 p.m.	Personnel & Compensation (Hlavacka/Long/Menezes/Vondrasek)
Monday, May 22, 2017	3:00 p.m.	Full Board
Monday, June 26, 2017	3:00 p.m.	Full Board

*Board and committee meetings are held the 4TH Monday of the meeting month, unless otherwise noted (\*). Board committee meetings will be held at 2:00pm in the Workforce Connections, Inc. offices, and regular Board meetings will be held at 3:00pm in the Workforce Connections, Inc. offices.*

**Workforce Connections, Inc.**  
**Board of Directors**  
**Business Meeting**  
**Monday, August 29, 2016**

Attendance Page 3

**I. CALL TO ORDER**

**A. Announcement and Introductions**

Ms. Boland, Chair, called the meeting to order at 3:05 pm with a quorum present. Mike Dumke, Director of Finance was introduced. A gift was presented to Mr. Billings for Empires support in the Governor visit and FSET program promotion.

**B. Additions to Agenda**

None.

**C. Meeting Minutes**

Motion made by (Ring/Vondrasek) to approve May 16, 2016 Meeting Minutes. Motion carried unanimously.

**II. BOARD BUSINESS**

**A. Executive Committee Report**

1. Ms. Wagenson gave an update on the Workplace Culture Breakfast Forum. Ms. Pierce announced plans for October 24th annual meeting to include the Board and WCI staff. Motion made by (Zagrodnick/Hlavacka) to approve Executive Committee report. Motion carried unanimously.

**B. Oversight Committee Report**

1. Mr. Zagrodnick provided a report from the Oversight committee meeting. Workforce Essential Skills Training planning is moving forward. Discussion ensued. Motion made by (Ring/Billings) to approve the June 2016 financials, the Continuous Report for 2015-16, the Continuous Plan for 2016-17, and Financial Manual. Motion carried unanimously.

**III. ORGANIZATIONAL STEWARDSHIP**

**A. Board Orientation**

1. Ms. Pierce presented an organizational overview.

**B. Executive Director's Report**

1. Executive Directors Report was presented by Ms. Pierce.  
2. The 2016-17 organizational budget was presented by Ms. Pierce. WIOA funding allocations have been released and are significantly less than previous contracts. Addressing the 10% de minimus rate will be a top priority for the organization. Discussion ensued.

Motion made by (Billings/Zagrodnick) to approve the 2016-17 Budget with requested modifications; August 2016 programs report, and Executive Directors report. Option to pend final approval of budget numbers can be verified. Motion carried unanimously.

**IV. ADJOURNMENT**

Motion made by (Hlavacka/Baer) to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 4:59 p.m.

Respectively Submitted,

Ann Boland,  
Chair

**ATTENDANCE**

<u>PRESENT</u>	<u>OTHERS PRESENT</u>
Anna Boland, Ingersoll Rand	Teresa Pierce, WCI
Dave Ring, Kwik Trip	Mike Dumke, WCI
Kevin Zagrodnick, River Bank	Kenda Fluegge, WCI
Anne Hlavacka, UW- La Crosse	Carol Wagenson, WCI
Doug Billings, Empire	
Tim Vondrasek, Norwinn Company	
Kurt Baer, Mid City Steel	