



Meeting Agenda

Date: January 27, 2025

Time: 3:00 P.M. – 5:00 P.M.

Physical Location: 2615 East Ave South, Small Conference Room, La Crosse, WI 54601

Virtual Location: Meeting ID: 253 997 081 857 Passcode: 9frpeh

I. CALL TO ORDER (3:00 P.M. – 3:05 P.M.)

- A. Welcome and Introductions (if needed)
- B. Approve September 23, 2024, Meeting Minutes (*See Pages 3–4*)

II. INTERNAL POLICY (3:05 P.M. – 3:45 P.M.)

- A. Approve Unrestricted Cash Reserves Policy (*See Pages 5-7*)
- B. Approve Updates to Cost Allocation Plan (*See Pages 8-12*)
- C. Approve Updates to Financial Manual (*Attached to Packet*)
- D. First Review of Proposed By Law Changes (*Attached to Packet*)

III. EXECUTIVE REPORTS (3:45 P.M. – 4:15 P.M.)

- A. Accept Executive Director Report and Connections Report (*See 13-17*)
- B. Accept November 2024 Financial Statements (*See Pages 18-28*)
- C. Accept 2023–2024 Audit Report (*Attached to Packet*)

IV. CLOSED SESSION (4:15 P.M. – 4:45 P.M.)

In accordance with Section 1, Subchapter IV of Chapter 19.85 (1)(c) of the State Statute on open meetings, the Committee will enter into closed session to discuss personnel-related topics.

- A. Personnel Updates

V. RECONVENE IN OPEN SESSION (4:45 P.M. – 4:55 P.M.)

- A. Take action (if any) on gathered information

VI. ADJOURNMENT (4:55 P.M. – 5:00 P.M.)

- A. Unfinished Business
- B. New Business
- C. Confirm Next Meeting Date: March 24, 2025

OFFICERS AND MEMBERS

Doug Billings—Gerrard-Hoeschler Realtors	Past Chairperson
Heather Gerken—The Insurance Center	Past Chairperson
Deb Scoville—Franciscan Sisters	Chairperson
Lyn Pletta—Great Lakes Cheese	Vice Chairperson
Ted Everson—Northwestern Mutual	Treasurer
Matt Bainter—Inland Packaging	Director
Mark Wemette—Traditional Trades	Director
Tou Yang—The Watkins Company	Director
Carolyn Colleen—Fierce Foundation	Director
Mary Rohrer—ORC	Director
Kaitlyn Fritsch—Organic Valley	Director

2024-2025 MEETING SCHEDULE

Date	Time	Meeting
Friday, August 23, 2024	10:00 a.m.	Executive Committee Meeting (Billings/Gerken/Scoville)
Monday, September 9, 2024	1:00 p.m.	Oversight Committee (*Billings/Bainter/Rohrer/Wemette/Yang)
Monday, September 23, 2024	3:00 p.m.	Full Board Meeting
Monday, October 21, 2024	11:00 am	Annual Meeting
Monday, January 27, 2025	3:00 p.m.	Full Board Meeting
Monday, March 24, 2025	3:00 p.m.	Full Board Meeting
Monday, May 12, 2025	1:00 p.m.	Personnel & Comp (Gerken/Schleis/ *Scoville/Pletta/Colleen)
Monday, May 19, 2025	3:00 p.m.	Full Board Meeting
Monday, June 23, 2025	3:00 p.m.	Full Board Meeting

Board of Directors Meeting Minutes

Date: Monday, September 23, 2024

Time: 3:00 p.m. – 4:30 p.m.

Location: 2615 East Ave. South, Large Conference Room, La Crosse, WI 54601

I. CALL TO ORDER

Welcome & Announcements

Chairperson Ms. Scoville called the meeting to order at 3:00 p.m. A quorum was present.

Approval of September 6, 2024, Meeting Minutes

- Motion made by Wemette/Billings to approve the minutes as presented.
- **Motion carried unanimously.**

II. OVERSIGHT COMMITTEE REPORT OUT

Review and Approve Recommendations

1. **Accept June 2024 Financials**
 - Motion by Wemette/Billings to accept the financials as presented.
 - **Motion carried unanimously.**
2. **Approve Amended 2024–2026 Cost Allocation Plan**
 - Motion by Wemette/Pletta to approve the amended plan as presented.
 - **Motion carried unanimously.**
3. **Accept Summary of Insurance Coverage**
 - Motion by Wemette/Billings to accept the summary as presented.
 - **Motion carried unanimously.**
4. **Approve 2024–25 Continuous Improvement Plan**
 - Motion by Wemette/Rohrer to approve the plan as presented.
 - **Motion carried unanimously.**
5. **Accept 2023–24 Continuous Improvement Report**
 - Motion by Wemette/Pletta to accept the report as presented.
 - **Motion carried unanimously.**

III. REPORTS

1. **Executive Director and Connections Reports**
 - Ms. Pierce highlighted key updates.
 - Motion by Wemette/Rohrer to accept the reports as presented.
 - **Motion carried unanimously.**
2. **Financial Status Report (July 2024)**
 - Ms. Soby reviewed the financial reports.
 - Motion by Wemette/Rohrer to accept the reports as presented.
 - **Motion carried unanimously.**

IV. STRATEGIC DISCUSSION

1. **Debrief on W2 Contract Information**
2. **Update on Annual Meeting**
3. **Update on Potential Board Members**

V. CONCLUSION

1. **Unfinished Business:** None.
2. **New Business:** None.
3. **Next Meeting:** October 21, 2024.

Chairperson's Final Comments

No additional remarks.

Adjournment

- Motion to adjourn by Wemette/Rohrer.
- **Motion carried unanimously.**
Meeting adjourned at 4:15 p.m.

Attendees

Present:

- Deb Scoville, FSPA
- Doug Billings, Gerrard-Hoesler Realtors
- Mark Wemette, Traditional Trades
- Mary Rohrer, ORC
- Carolyn Colleen, Fierce Foundation
- Lyn Pletta, Great Lakes Cheese
- Tou Yang, The Watkins Company

Others Present:

- Teresa Pierce, WCI
- Wanda Palmer, WCI
- Patricia Soby, WCI

Not Present:

- Heather Gerken, The Insurance Center
- Matt Bainter, Inland Packaging

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