

**Western Wisconsin Workforce Development Area
Resource and Referral Form**



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IDENTIFYING INFORMATION *(Please print neatly in ink)*

Last Name	First Name	Middle	Phone	Today's Date
Street Address		City	State	Zip
E-mail Address		County of Residence		Birth Date
Are you a member of the military? <input type="checkbox"/> Yes <input type="checkbox"/> No Is your spouse a Veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No Please check which one applies: <input type="checkbox"/> <=180 days <input type="checkbox"/> Eligible Veteran <input type="checkbox"/> Other Eligible Veteran <input type="checkbox"/> None of the above Veterans and eligible spouses receive priority of services under WIOA. Please ask staff for informational flyer for Veteran's Preference.				
Current occupational goal				
Highest grade level completed			Name of degree earned	

JOB SEARCH / EMPLOYMENT SERVICES AND REFERRALS *(Do you want more information?)*

Please check the following as they apply to you, so that we may make appropriate referrals to programs and services.

<input type="checkbox"/> Job Listings from Job Center of Wisconsin / Internet	<input type="checkbox"/> Career Exploration and Occupations (wages/trends)
<input type="checkbox"/> Job Seeking/Interviewing/Resume Assistance	<input type="checkbox"/> Unemployment Insurance
<input type="checkbox"/> Self-Employment Information	<input type="checkbox"/> Fair Employment Law
<input type="checkbox"/> Transportation Assistance	<input type="checkbox"/> State Typing Test/Typing Tutor
<input type="checkbox"/> Housing Assistance	<input type="checkbox"/> Drug & Alcohol Counseling
<input type="checkbox"/> Food Share	<input type="checkbox"/> Money Management
<input type="checkbox"/> Fuel/Energy Assistance	<input type="checkbox"/> Language Interpretation Services
<input type="checkbox"/> BadgerCare/Medical Assistance (Health Insurance)	<input type="checkbox"/> Legal Assistance Program
<input type="checkbox"/> Wisconsin Works (W2) or child care	<input type="checkbox"/> Disability Related Services
<input type="checkbox"/> Basic Skills Building (Reading/Math/Computer/GED/HSED)	<input type="checkbox"/> Domestic Abuse

INFORMATION FOR PROGRAM REFERRALS *(Does this describe you?)*

Please check the following as they apply to you. This will also help us to make appropriate referrals to our programs and services.

<input type="checkbox"/> Unemployed due to a permanent layoff, plant closing, or farm closure. Company _____	<input type="checkbox"/> Married to someone with a disability
<input type="checkbox"/> Have been dependent on the income of another family member, but no longer supported by that income	<input type="checkbox"/> Homeless or at risk of homelessness
<input type="checkbox"/> Seeking full-time employment	<input type="checkbox"/> Trouble speaking or reading English
<input type="checkbox"/> Arrest or conviction record that limits your ability to get or keep a job	<input type="checkbox"/> Parent of a child under 18 living in the home
<input type="checkbox"/> In need of assistance with education or training	<input type="checkbox"/> Disability or limitation that affects getting or keeping a job
	<input type="checkbox"/> Current transportation situation makes it difficult to get or keep a job
	<input type="checkbox"/> Age 55 or older
	<input type="checkbox"/> Between ages 14 and 24

INFORMATION FOR PROGRAM COORDINATION *(Who are you already working with?)*

<input type="checkbox"/> Employment and Training Services	<input type="checkbox"/> WIC	<input type="checkbox"/> College/University
<input type="checkbox"/> Disability Services	<input type="checkbox"/> SSI/SSDI	<input type="checkbox"/> Literacy Services/GOAL
<input type="checkbox"/> Veteran's Services	<input type="checkbox"/> Medical Assistance/Badger Care	<input type="checkbox"/> Probation & Parole
<input type="checkbox"/> Transportation Programs	<input type="checkbox"/> Housing Assistance	<input type="checkbox"/> Domestic Abuse Programs
<input type="checkbox"/> W-2	<input type="checkbox"/> Energy Assistance/Weatherization	<input type="checkbox"/> Other _____
<input type="checkbox"/> Food Share	<input type="checkbox"/> Unemployment Insurance	<input type="checkbox"/> Other _____

Your signature authorizes Partner Agencies to share information on an as-needed basis to coordinate services and make appropriate referrals. Your signature designates agreement to this release of information.

Name _____ Date _____

IF YOU WOULD LIKE INDIVIDUAL ASSISTANCE WITH YOUR JOB SEARCH, PLEASE FILL OUT PAGE 2 (BACKSIDE) OF THIS FORM.

Workforce Innovation & Opportunity Act (WIOA) Registration

REGISTRATION INFORMATION

Workforce Connections, Inc. provides employment and training assistance with funding from the Workforce Innovation & Opportunity Act. We need the following information so that we can provide services to you today.

Social Security Number _____

What is your gender? Male Female

Yes No Are you currently attending high school, GED, HSED, alternative school, or education beyond high school?

Yes No Are you currently employed?

Yes No Have you currently been approved for or are you currently receiving Unemployment Insurance?

Yes No Were you referred to us from Unemployment Insurance?

Yes No Are you a United States citizen?

If no, are you legally authorized to work in the United States? Yes No

If you are legally authorized to work in the US, what is your work authorization expiration date? _____

Yes No Are you a single parent?

Yes No Are you receiving a Pell Grant for higher education?

Including yourself, how many family members (husband, wife, and dependent children) live in your home? _____

Do you or any of your family receive any of the following cash public assistance? (Please check all that apply)

Yes No SSI: Supplemental Security Income

Yes No SSDI: Social Security Disability Insurance payments

Yes No General Relief payments for homelessness

Yes No TANF: W-2 Community Service Jobs, W-2 Transition, W-2 Custodial Parent of an Infant Benefit, Kinship Care, SSI Caretaker Supplement Benefits

Yes No Refugee Cash Assistance

Yes No Have you or a family member listed above been determined eligible for FoodShare within the last 6 months?

Yes No Have you been subject to any stage of the criminal justice process?

Yes No Do you require assistance in overcoming barriers to employment resulting from a record of arrest or conviction?

WORK HISTORY - (Start with your most recent job)

Employment Dates	Hourly Wage / Hours per Week	Employer	Job Title	Reason for Leaving
From ___/___/___ To ___/___/___	Hourly Wage \$_____ Number of hours worked per week_____	Name_____ City, State_____		
From ___/___/___ To ___/___/___	Hourly Wage \$_____ Number of hours worked per week_____	Name_____ City, State_____		
From ___/___/___ To ___/___/___	Hourly Wage \$_____ Number of hours worked per week_____	Name_____ City, State_____		

FOR STAFF USE ONLY

Seen By _____ Referred To _____ ASSET PIN _____

Staff Comments/Recommendations _____