

Board of Directors
Full Board Meeting
Monday, September 23, 2019
3:00 pm to 5:00 pm
Workforce Connection, Inc. Offices
2615 East Avenue South—Lower Level Conference Room
La Crosse, WI 54601

Agenda Item	Action
I. CALL TO ORDER (3:00 P.M TO 3:05 PM)	
A. Announcement and Introduction	
B. Approve June 24, 2018 Meeting Minutes	X
II. OVERSIGHT COMMITTEE REPORT OUT	(3:05 p.m. to 3:30 p.m.)
A. Review and Approve Recommendation	
1. June 2019 Financials	X
2. 2018-19 Continuous Improvement Report	X
3. 2019-20 Continuous Improvement Plan	X
4. 2019-20 Insurance Summary	X
III. REPORTS	(3:30 p.m. to 4:00 p.m.)
A. Executive Director's Report	X
• Mid Year Bonus	X
• Board Recruitment	X
IV. INITIATIVES	
A. Annual Meeting Planning (October 21, 2019)	(4:00 p.m. to 4:10 p.m.)
B. Update on Breakfast Forum	
C. Workforce Development Board Staffing	
V. CLOSED SESSION	(4:10 p.m. to 4:48 p.m.)
<i>In accordance with Section 1, Subchapter IV of Chapter 19.85 (1)(c) of the State Statute on open meetings, the Committee will enter into closed session to consider employment, compensation promotion or performance evaluation data of staff.</i>	
.VI. ADJOURNMENT	(4:45 p.m. to 5:00 p.m.)
A. Unfinished Business	
B. New Business	
C. Confirm Next Meeting Date—October 21, 2019	

OFFICERS AND MEMBERS

Anna Boland, Ingersoll-Rand	Chairperson
David Ring, Kwik Trip	Vice Chairperson
Kevin Zagrodnick, River Bank	Treasurer
Angela Mattice, Logistics Health, Inc.	Director
Doug Billings, Empire	Director
Anne Hlavacka, UW – La Crosse	Director
Karen Long, Organic Valley/CROPP Cooperative	Director
Tim Vondrasek, Norwinn Company	Director
Neil Kamrowski, International Assoc. of Machinists and Aerospace Workers	Director
Dimitar Dzikov, Coulee Bank	Director
Nick Goins, Mid City Steel, Inc.	Director

2019-2020 MEETING SCHEDULE

Date	Time	Meeting
Monday, September 16, 2019	2:00 p.m.	Oversight Committee (Billings/Kamrowski/Zagrodnick/Goins)
Monday, September 23, 2019	3:00 p.m.	Full Board
*Monday, October 21, 2019	Noon	Annual Meeting
Monday, January 24, 2020	3:00 p.m.	Full Board
Monday, March 23, 2020	3:00 p.m.	Full Board
Monday, May 11, 2020	1:00 p.m.	Personnel & Compensation (Hlavacka/Long/Vondrastek/ Dzikov)
Monday, May 18, 2020	3:00 p.m.	Full Board
Monday, June 22, 2020	3:00 p.m.	Full Board—If needed

**Board of Director's
Full Board Meeting
Monday, June 24, 2019
3:00 p.m. to 5:00 pm**

I. CALL TO ORDER (3:00 p.m. TO 3:05 p.m.)

A. Announcement and Introduction

Ms. Boland called the meeting to order at 3:06pm a quorum was present.

Ms. Pierce announced that Ms. Mattice is resigning her position on the board and will provide a suggested replacement board member nomination.

B. Approve May 20, 2019 Meeting Minutes

Motion made Goins/ Long to accept the May 20, 2019 meeting minutes as presented. Motion carried unanimously.

II. REPORTS and BOARD SCHEDULE (3:30 to 4:00pm)

A. Reports

1. April 2019 Financial Report X
2. 2019-2020 Budget X
3. Executive Director Report including Program Reports X

Motion made Dzikov/ Goins to accept the April Financial Reports, 2019-2020 Budget, and Executive Director and Program Reports as presented. Discussions held. Motion carried unanimously.

B. Confirm 2019-2020 Board Schedule

Meeting scheduled reviewed and confirmed.

III. STRATEGIC INITIATIVES

A. Increased Brand Awareness/Outreach Plan

1. Position Description

Ms. Pierce presented the Brand Recognition and Outreach plan. Discussion held and suggestion from the board to set baseline goals focusing on increasing survey recognition by a set percentage as well as creating a stakeholder relationship list.

B. Business Plan for 2020

Ms. Pierce presented the Business plan for 2020. Discussion held. Suggestions from the Board to outline increased innovation in reaching our customers through technological advances in the Organizational Goals.

C. Business Breakfast

Ms. Pierce shared an update on the progress of planning for the Business Breakfast.

D. Annual Meeting Ideas

IV. CLOSED SESSION (4:00 to 4:20 pm)

In accordance with Section 1, Subchapter IV of Chapter 19.85 (1)(c) of the State Statute on open meetings, the Committee will enter into closed session to discuss personnel related topics.

A. Finalize Executive Director Evaluation

Motion made Dzikov/ Goins to enter into closed session. Motion carried unanimously.

V. OPEN SESSION (4:20 to 4:30 pm) *In accordance with the Section 1, Subchapter IV of Chapter 19.85 (1)(c) of the State statute on open meetings, the Committee will reconvene into open session.*

Motion made Dzikov/Ring to reconvene in open session. Motion carried unanimously.

Motion made Dzikov/Ring to approve a 2% bonus and 3.5% increase for the Executive Director for the 2019-2020 contract. Motion carried.

VI. ADJOURNMENT (4:30 pm)

- A. Unfinished Business
None
- B. New Business
None
- C. Confirm Next Meeting Date – September 24, 2019

Meeting adjourned at 4:35pm.

Respectfully Submitted,

Ann Boland, Chair

Attendance

<u>PRESENT</u>	<u>OTHERS PRESENT</u>	<u>NOT PRESENT</u>
Ann Boland, Ingersoll-Rand Kevin Zagrodnick, River Bank Doug Billings, Empire Nick Goins, Mid City Steel, Inc Karen Long, Organic Valley Dimitar Dzikov, Coulee Bank David Ring, Kwik Trip	Teresa Pierce, WCI Kelly Norsten, WCI	Anne Hlavacka, UW- La Crosse Tim Vondrasek, Norwinn Company Neil Kamrowski, International Assoc. of Machinists and Aerospace Workers Angela Mattice, LHI