



**Board of Director's
Full Board Meeting
Monday, October 30, 2017
11:00 a.m. – Noon
Workforce Connection, Inc. Offices
2615 East Avenue South—Upper Level Conference Room
La Crosse, WI 54601**

Agenda Item	Pages	Action
I. CALL TO ORDER		(11:00 a.m. to 11:05 a.m.)
A. Announcement and Introduction		
B. Additions to Agenda		
C. Approve August 28, 2017 Meeting Minutes		
II. ORGANIZATIONAL STEWARDSHIP		(11:00 a.m. to 11:55 am)
A. Financial Report		
1. Review and Approve August, 2017 Financials		
2. Update on Audit		
B. Executive Director Report		
1. Presentation on 2018 W-2 Contract Options		
2. Approve Executive Director's Report		
III. CONCLUSION		(11:55 to Noon)
D. Unfinished Business		
E. New Business		
F. Confirm Next Meeting Date		
IV. ADJOURNMENT		
G. Adjourn to Annual Meeting		Noon

OFFICERS AND MEMBERS

Anna Boland, Ingersoll-Rand	Chairperson
David Ring, Kwik Trip	Vice Chairperson
Kevin Zagrodnick, River Bank	Treasurer
Angela Menezes, Logistics Health, Inc.	Director
Doug Billings, Empire	Director
Anne Hlavacka, UW – La Crosse	Director
Karen Long, Organic Valley/CROPP Cooperative	Director
Tim Vondrasek, Norwinn Company	Director
Neil Kamrowski, International Assoc. of Machinists and Aerospace Workers	Director
Dimitar Dzikov, Coulee Bank	Director
Nick Goins, Mid City Steel, Inc.	Director

2017-2018 BOARD SCHEDULE

*Monday, August 21, 2017	2:00 p.m.	Oversight Committee (Billings/Kamrowski/Zagrodnick/Bear)
Monday, August 28, 2017	3:00 p.m.	Full Board
*Monday, October 30, 2017	11:00 a.m.	Annual Meeting
Monday, January 29, 2018	3:00 p.m.	Full Board
Monday, March 26, 2018	3:00 p.m.	Full Board—Strategic Focus
*Monday, May 14, 2018	1:00 p.m.	Personnel & Compensation (Hlavacka/Long/Menezes/Vondrastek)
Monday, May 21, 2018	3:00 p.m.	Full Board
Monday, June 26, 2018	3:00 p.m.	Full Board

Board and committee meetings are held the 4TH Monday of the meeting month, unless otherwise noted (). Board committee meetings will be held at 2:00pm in the Workforce Connections, Inc. offices, and regular Board meetings will be held at 3:00pm in the Workforce Connections, Inc. offices.*

Workforce Connections, Inc.
Board of Directors
Business Meeting
Monday, August 28, 2017

Attendance Page 2

I. CALL TO ORDER

A. Announcement and Introductions

Ms. Boland, Chair, called the meeting to order at 3:07 p.m. with a quorum present.

B. Additions to Agenda

None

C. Meeting Minutes

Motion made by (Hlavacka/Zagrodnick) to approve June 26, 2017 Meeting Minutes.

Motion carried unanimously.

II. OVERSIGHT COMMITTEE REPORT OUT

- A. Mr. Zagrodnick reviewed and made a motion to recommended approval of the June 2017 financials, the 2017-2018 preliminary budget; the 2016-2017 Continuous Improvement Report; the 2017-2018 Continuous Improvement Plan; and the Credit Card Policy. Ms. Hlavacka 2nd motion for the full board to approve the recommendations. Motion carried unanimously.

III. REPORTS

A. **Executive Director's Report:** Ms. Pierce reviewed the Executive Director's Report. Motion made by Dzikov/ /Kamrowski to approve the Executive Director's Report.

B. **Financial Reports:** Ms. Pierce reviewed the financial statement. Motion made and seconded to approve the Financial Report. Motion carried unanimously. Discussion ensued regarding the .5% pay pool that was put on hold at the May meeting until after budget numbers were available. Discussion ensued. Motion made Hlavacka/Dzikov to keep a 2% wage increase. Motion carried unanimously. Motion made Hlavacka/Dzikov to set aside \$5,000 in the budget to be used at the Executive Director's discretion to increase wages as necessary throughout the year with approval of either the Board Chair or Personnel Committee member. Motion carried unanimously.

C. **Programs Report:** Ms. Pierce reviewed the program report. Motion made Hlavacka/Dzikov to approve the Programs Report. Motion carried unanimously

IV. INITIATIVES

- A. Mission Backers—Ms. Pierce provided an update was provided included moving staff office upstairs so as to rent out the lower level.
- B. Annual Meeting Planning—Ms. Pierce sought and achieved consensus to approach the Annual Meeting with a short board meeting that then flows into the Annual meeting. WCI will invite staff and focus on Success Stories over lunch.
- C. Update on Breakfast Forum—Ms. Pierce encouraged Board members to attend the upcoming forum to discuss Employee Engagement

V. TRANSITION

- A. Kurt Bear—The Board accepted the resignation of Mr. Bear, and shared the plaque that will be given to Mr. Bear on behalf of the Board of Directors.
- B. Nick Goins—The Board unanimously accepted

Motion made by (Ring/Bear) to adjourn the meeting. Motion carried unanimously.
Business Meeting adjourned at 5:10 p.m.

Respectively Submitted,

Ann Boland,
Chair

ATTENDANCE

<u>PRESENT</u>	<u>OTHERS PRESENT</u>
Anna Boland, Ingersoll Rand Kevin Zagrodnick, River Bank Anne Hlavacka, UW- La Crosse Dimitar Dzikov, Coulee Bank Neil Kamrowski, IMAW	Teresa Pierce, WCI